

# HANDBOOK

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2015-2016

It is the policy of Cumberland County Schools and its Career and Technical Education Programs to not discriminate against any person on the basis of race, color, national origin, sex, religion, disability, or age in its activities and programs, including employment policies and practices.

ACADEMY OF  
PUBLIC SAFETY AND SECURITY  
South View High School  
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## GENERAL INFORMATION

### Letter of Welcome

Dear Academy Member,

It is so exciting that you have chosen to be a part of the South View Academy of Public Safety and Security. The goal of the academy is to help students prepare for post-secondary education which will lead to a career in Public Safety and produce competitive employees for the 21<sup>st</sup> Century global job market. We hope that you will utilize all of the available opportunities that are provided by the Cumberland County Schools and the academy's community partners.

Please review the handbook and become familiar with the opportunities offered to you in the upcoming school year.

Sincerely,

Yolonda Nash, Director  
Academy of Public Safety & Security

## Mission

The Academy of Public Safety and Security at South View High School was established to provide competent, caring, and compassionate public safety employees. The curriculum in this course of study introduces students to varied careers in public safety, assists students in identifying their interests and aptitudes, and provides them with the knowledge and skills necessary for post-secondary education leading to jobs in these careers. Through partnerships with police departments, fire departments, and college/universities in the Fayetteville area, the Academy of Public Safety and Security will enable students to investigate the careers available to them in the public safety and security fields.

## Goals

The goals of the Academy of Public Safety and Security are to:

1. Introduce high school students to the varied careers available within the public safety and security fields.
2. Expose students to professionals who represent Police Departments, Homeland Security, Federal Bureau of Investigation, Central Intelligence Agency, and Secret Service.
3. Afford the students the broad based curriculum and the opportunity to earn 17 hours of college credit

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through Fayetteville Technical Community College (FTCC).

4. Provide students the opportunity to earn a certificate in Latent Evidence Technology from FTCC or Criminal Justice Technology/Introduction to Criminal Justice.
5. Assist students in their desire to pursue post-secondary education leading to a career in public safety and security and enable them to compete in the 21<sup>st</sup> Century global job market.

## Values

Students participating in the South View High School Academy of Public Safety and Security will:

1. Persevere to achieve personal and educational goals.
2. Demonstrate personal responsibility for academic rigor in the classroom.
3. Exhibit a sincere willingness to learn.
4. Value and possess personal and professional integrity.
5. Exhibit an ability to communicate and work with peers as a team.
6. Be willing to accept professional criticism.

## POLICIES AND PROCEDURES

### Background

The South View High School Academy of Public Safety and Security (AOPSS) is designed as a four year program to give students an overview of careers in the public safety and security field. Students will receive in-depth instruction in law enforcement, the court systems, and crime scene investigation. Students are enrolled in a combination of high school and community college courses. Upon successful completion, students can earn up to 17 hours of college credit and are eligible for certificates in Latent Evidence Technology or Criminal Justice Technology/Introduction to Criminal Justice through Fayetteville Technical Community College.

### Admission

Students who enroll in and successfully complete the Public Safety I course and maintain the required grade point average are candidates for membership in the academy. Enrollment in the Academy of Public Safety and Security at South View High School is open to all high school students who resides in the South View attendance area or apply through the Cumberland County School's Governed Choice Program.

**Admission Requirements:**

- Appropriate career objective
- Enrollment in Public Safety I
- Overall Weighted Grade Point Average (GPA) of 2.5
- Application (parent/guardian signature)
- Academy of Public Safety and Security Policies and Procedures Approval/Signature (parent/guardian signature)
- CCS Photographic-Videotaping Permission Form (parent/guardian signature)

**Additional Grade Level Requirements:**

**Grade 10:** Criminal Justice I (85% average)  
Criminal Justice II (85% average)  
Overall Weighted Grade Point Average of 3.0

*2.0 GPA is required in each of the following courses in order to advance to the next class.*

**Grade 11:** Crime Scene Processing - CJC 144  
Trace Evidence – CJC 146

**Grade 12:** Footwear & Tire Imprints - CJC 244  
Friction Ridge Analysis – CJC 245  
Investigative Photography – CJC 114  
Advance Friction Ridge Analysis – CJC 246

**OR**

Introduction to Criminal Justice –CJC 111



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Criminal law – CJC 131

Investigative Principles – CJC 221

Constitutional Law - CJC 231

## Attire

All Academy students at South View High School will wear professional attire one day each week. Professional attire consists of a polo shirt with and Academy emblem on the upper left side of the chest with khaki, navy or black pants and dress shoes. Pants must be ankle length for both men and women. All shirts are to be tucked into pants.

Professional attire will be required for all Academy field trips.

## Rules and Discipline

All students enrolled in the Academy of Public Safety and Security at South View High School will be held to a high standard of student expectation for performance, attendance, and behavior. Academy students must follow all policies and guidelines as outlined in the Cumberland County Schools and South View High School Code of Conduct. The following guidelines must be adhered to by members of the AOPSS:

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- **Honor Code** - Any Academy student who exhibits dishonesty will be dismissed from the academy.
- **Attendance** - In order to be successful in academics, it is imperative that a student be present in the classroom to learn. Excessive absences will result in probation or dismissal. Excessive absences are defined as more than eight in a semester. If a student is not present in class, they are not learning regardless of the reason for the absence.
- **Tardiness** – Professional behavior in the classroom should model professional behavior as exhibited in the workplace. This includes being on time for class, shadowing, internships and volunteer work. Any student acquiring three tardies in an Academy class will be disciplined according to South View High School policy, and placed on a Probationary Status. If the behavior is repeated, the student will be dismissed from the Academy.
- **Disciplinary Actions** – All students in the AOPSS are expected to exhibit exemplary behavior on and off campus. Suspension from South View High School for inappropriate behavior can result in dismissal from the Academy. Failure to follow classroom rules will result in disciplinary action by

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individual Academy instructors for the first two offenses. A parent/teacher conference will be held after the third offense and the student will be placed on Probationary Status. Any offense thereafter during the same academy year will result in dismissal from the Academy.

### **Academy Advisory Board**

The Academy of Public Safety and Security at South View High School maintains an active Advisory Board composed of agency partners, Career and Technical Education (CTE) administrators, Fayetteville State University personnel, FTCC personnel, CCS personnel, a student representative, and a student parent. The Advisory Board will meet a maximum of three times during the school year. Members are responsible for supporting, promoting, and advising the academy in the following:

- Work-based learning opportunities
- Community service opportunities
- Fundraising, grants, scholarships, and donations
- Career development and planning
- Special events to include SkillsUSA, Academy Graduation, and other extra-curricular activities
- Curriculum development based on industry standards

## Academy Meetings

All Academy students will attend informational meetings or presentations throughout the school year. Academy students may join SkillsUSA which is a student organization designed to enhance their knowledge in a wide variety of areas through leadership, mentorship, and networking opportunities at a local, state, and national level. Membership to SkillsUSA is voluntary and costs \$20.00. SkillsUSA dues are subject to change based on the policies of SkillsUSA and reflect the actual amount charged.

## Expenses

As a member of the Academy of Public Safety and Security at South View High School, an Academy student will be charged a fee of \$20.00. This fee will cover the cost of the Academy polo shirt. Fees are due prior to ordering the shirts.

## Fundraisers

Throughout the school year, Academy students will be expected to participate in fundraising opportunities which will be used to offset the cost of Academy activities.

## Volunteer Hours

In order to promote student understanding of good citizenship and positive school – community relationships, all Academy students are required to complete community service volunteer hours each year. Community service hours are highly desirable with college admission boards and when applying for scholarships. These volunteer hours must be verified/documented and become part of the student’s Academy record. Agencies and organizations used for volunteer hours must be pre-approved by the Academy Director. Community service volunteer hours will be required as follows:

10 <sup>th</sup> grade	50 hours
11 <sup>th</sup> grade	50 hours
12 <sup>th</sup> grade	50 hours

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## **Dismissal**

Dismissal from the Academy of Public Safety and Security at South View High School for disciplinary reasons will be processed with the prior knowledge of and approval of School Administration and Academy personnel. It is the responsibility of a student to determine their graduation status at South View High School should they be dismissed from the Academy.

## **Withdrawal**

Any student wishing to withdraw from the Academy of Public Safety should present a signed letter of withdrawal with a parent/guardian signature to the Academy Director.

## SCHOOL MISSION

The mission of South View High School is to educate young men and women from diverse backgrounds. South View High School is a team of administrators, teachers, students, staff and parent motivated by a spirit of success. Through commitment to academic excellence, values, cultural and physical development, our team will prepare students for a life dedicated to achievement, leadership, and service to both the local and global communities.

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